



Deputy Head of Science

- Job type** Full time, fixed term
- Start date** August 2025
- Apply by** 4 January 2025
- Salary** We offer a highly competitive remuneration package which includes:
- Comprehensive private medical insurance
 - Excellent Employee Provident Fund (EPF) savings contributions
 - School places for staff children
 - Contract renewal incentives (expatriate families only)
 - Accommodation, including utility bills and maintenance (expatriate families only)
 - Relocation and annual flight allowances (expatriate families only).

Job Summary

We are seeking an inspirational, highly motivated and experienced teacher for the role of Deputy Head of Science who is responsible for the teaching and learning of Science throughout the Secondary School. All students study our own, bespoke science curriculum at KS3 and then go on to study one, two or all three sciences at IGCSE and A Level, following the CIE curriculum. The successful candidate will be passionate about teaching and learning and be able to lead the physics department. The ability to offer another science subject to IGCSE would be an advantage. He/she will be expected to make good use of technology and other innovative resources in his/her teaching and to convey a real enthusiasm for the subject.

Job Description

At KTJ, we believe that teachers work most effectively within a collaborative and supportive environment that empowers them to reach their full potential. With a commitment to professional development, we offer opportunities for growth in a warm and welcoming student-centred environment. Join us and become part of a community that values creativity, embraces new ideas and encourages out-of-the-box thinking.



Key Responsibilities

- To oversee and ensure a high standard of all teaching and learning in the science department;
- To co-chair regular meetings of the science department;
- To promote school-wide interest in science; focusing on I-DEA;
- To oversee the KS3, Coordinated iGCSE and possible alternative A Level pathways (BTEC or other)
- To develop the integration of students' scientific knowledge, understanding and skills with other areas of KTJ's curriculum;
- To ensure that all science units are reviewed annually and lead the periodic review of all Science curricula;
- To monitor the delivery of the curriculum from Form 1 to the Upper Sixth, offering support when necessary;
- To monitor the academic progress of students in science, ensuring that success is celebrated and that appropriate intervention is put in place;
- To work in conjunction with the Subject Leads for Biology, Physics and Chemistry to oversee the allocation of staff to science classes;
- To oversee the budget requests and spending throughout the science department;
- To coordinate the development of an annual science development plan;
- To advise parents of the contents of science curricula to be taught each term;
- To provide information to help students, and their parents, make choices regarding IGCSE and A level science subjects;
- To work with the Director of Sixth Form ensure students are well supported and prepared for university applications and admissions tests for the sciences;
- To undertake any other reasonable duties as directed by the Head of Secondary.

Personal characteristics and skills

- A reflective classroom practitioner, with a desire to continually improve teaching practice;
- An up-to-date knowledge and understanding of practices, trends and issues in science teaching and learning;
- A familiarity with, and sensitivity to, the diverse range of student learning needs;



- A strong team member, who actively builds and promotes trust and openness;
- An innovative leader with an enthusiastic, self-motivated, culturally sensitive and flexible approach;
- The ability to motivate, inspire and challenge both staff and students;
- Good communication skills, both verbal and written;
- Good organisational and administrative skills;
- A good degree of ICT literacy;
- A growth mindset;
- A genuine interest in young people and their wellbeing;
- An affinity with the School's boarding ethos and with the values of Kolej Tuanku Ja'afar.

Recruitment Handbooks

[KTJ Recruitment Handbooks for Malaysian Staff](#)

[KTJ Recruitment Handbooks for International Staff](#)

About the School

KTJ is a thriving, not-for-profit international, day and boarding school set in the beautiful Malaysian countryside, an hour's drive south of Kuala Lumpur. The School was established in 1991 and caters to more than 1,000 students aged 3 to 19. The Primary School, which opened in 2013, follows the English National Curriculum in English and mathematics, alongside the International Primary Curriculum; while the Secondary School prepares students for IGCSEs and A Levels. KTJ Sixth Form students gain entry into top universities in the UK, US, Malaysia and around the world.

KTJ is a friendly and supportive environment for students and staff alike. More information on the School and conditions for teachers can be found in the attached documents or on the [vacancies page](#) of our website. On our website, you will also find a copy of the job description for a KTJ teacher.

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be subject to security vetting.



KTJ PRIMARY
SECONDARY
KOLEJ TUANKU JA'AFAR

Make an application

Please submit a cover letter and a completed application form (available [here](#)), including contact details of three referees, one of whom should be your current employer, to Ms. Anne Soosay, via: recruitment@ktj.edu.my.

Integrity

Empathy

Mutual Respect